Frequently Asked Questions

MeetX

1. How does MeetX help with meeting productivity?

Distribution of meeting documents is automated. Relevant documents are presented in the context of the meeting agenda, and the current meeting is presented in a meeting timeline. MeetX boosts the productivity that is often lacking in high-level meetings today.

2. How does MeetX help executives on the go?

MeetX offers purpose-built tools for approving initiatives, e-signing agreements, participating in meetings remotely, and secure messaging and annotation sharing for one-on-one communication.

3. How secure is MeetX?

MeetX is hosted in a highly secure, hardened data center with no third party access. MeetX includes full strength encryption, multi-factor authentication and certificates. Customer content is segregated into individual repositories and encrypted with unique keys. Only the customers' authorized users can access protected data, barring evenBoardvantage system administrators from viewing content.

4. What about discoverability?

Customers control all of their content to meet their retention policies. Directors can permanently delete notes or the general counsel can do so remotely. Deleted documents and notes are irretrievable.

5. How do I control document access?

Role-based permissions allow administrators to grant or restrict access, including print and/or save options for committees or individuals. Access can be controlled for folders, documents and even particular sections of a document, including board books.

6. How do I segregate content between different teams?

MeetX segregates content in separate Team Spaces that function as focal points for teams or initiatives. Users only have access to content for which they're explicitly authorized, thereby reducing the risk of inadvertently sharing outside the team.

7. What if Wi-Fi is unavailable? How do I access my critical content?

With MeetX, users can review and annotate documents even while offline. When the network connection is restored, all updates made in offine mode will sync back to the server without action required on the part of the user.

8. Will I be able to customize the application with my company logo and colors?

Yes, you can brand the application to include your logo and your organization's colors.

9. What are the benefits for a company secretary?

MeetX simplifies online board book creation and distribution with workflows and one-click support of last minute updates and notifications. MeetX also provides rapid response capability for ad hoc meetings, while automating recurring processes such as written consents, electronic signatures and director's self-assessments.

10. How do I respond to last-minute changes and redlines?

Documents are edited in their native format. This includes support for redlining. The versioning feature tracks document history, while a single-click document replace feature allows updates directly from the desktop. These changes are automatically synced and flagged in the directors' briefcase next time they log in.

11. What are the deployment choices?

MeetX can be hosted in secure Boardvantage data centers located in California, New Jersey, Amsterdam and Singapore. Also, the MeetX portal can be installed on-premise if customer policy precludes hosting of sensitive data externally.

12. How do I get started?

Directors and executives are trained in a 30-minute one-on-one session at a convenient time. For support, Boardvantage staff is available 24x7. Our support centers are located around the globe. .the globe.

Have other questions? Don't hesitate to contact us. Email sales@boardvantage.com